

**SHERIDAN COUNTY TRAVEL & TOURISM  
BOARD MEETING AGENDA**

**MAY 27, 2025 // 11:00AM**

**Location: Visitor Information Center**

**Address: 1517 E 5th St, Sheridan, WY 82801**



**1. CALL TO ORDER**

**2. ATTENDANCE**

Board Members:	1. Zane Garstad	2. Elaine Stevens	3. Anna Switzer
	4. Tariq Khan	5. Jim Schellinger	6. Karen Schumacher
	7. Seth Carrel	8. Chris Johnston	9. Caitlin Addlesperger

**3. CONSIDERATION OF AGENDA**

- a. Additions or Changes to Agenda
- b. Additions or Changes to Old and New Business
- c. Minutes of Previous Meeting

**4. COMMUNITY UPDATES / GUESTS**

**5. EXECUTIVE SUMMARY**

- a. Lodging Tax Collections
- b. Year-to-Date Budget Report
  - i. SCTT Account Balance(s)
- c. Accounts Paid
- d. Hotel Occupancy Report
- e. Vacation Rental Occupancy Report
- f. Analytics and Data Review

**6. UPDATES**

- a. Earned Media/Visits
- b. Film/Photography Projects
- c. Important Dates
- d. Burgess Junction
- e. Grant Requests / Grant Reports

**7. OLD BUSINESS**

- a. Small Market Meetings Summit Branson MO - Recap
- b. International Round Up Rapid City SD - Recap
- c. Brand USA Canada Connect West - Recap
- d. FY 2025 Budget – Review and Amendments
- e. FY 2026 Budget – Preview and Timeline

**8. NEW BUSINESS**

**9. BOARD ROUNDTABLE**

**10. EXECUTIVE SESSION (IF NECESSARY)**

**11. ADJOURNMENT**